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**From:** Nassif, Julianne (DPH)  
**Sent:** Tuesday, November 24, 2009 1:15 PM  
**To:** 'Connolly, Grace (DPH)'  
**Subject:** RE: Cover dell ISA  
**Attachments:** coverdell budget 11-23-09.xls; ISA DPH Coverdell FFY09.doc

all set. ignore my phone message from earlier today.  
Julie

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**From:** Connolly, Grace (DPH) [mailto:[Grace.Connolly@state.ma.us](mailto:Grace.Connolly@state.ma.us)]  
**Sent:** Tuesday, November 24, 2009 11:09 AM  
**To:** Nassif, Julianne (DPH)  
**Subject:** RE: Cover dell ISA

Here's the ISA and reworked budget. Because we need to cross FY, I loaded the training and supplies all into FY10. If it looks like we're not going to use them all we can amend later. Thanks.

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**From:** Nassif, Julianne (DPH) [mailto:[Julianne.Nassif@state.ma.us](mailto:Julianne.Nassif@state.ma.us)]  
**Sent:** Tuesday, November 24, 2009 10:42 AM  
**To:** Connolly, Grace (DPH)  
**Subject:** RE: Cover dell ISA

ok

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**From:** Connolly, Grace (DPH) [mailto:[Grace.Connolly@state.ma.us](mailto:Grace.Connolly@state.ma.us)]  
**Sent:** Tuesday, November 24, 2009 10:41 AM  
**To:** Nassif, Julianne (DPH)  
**Subject:** RE: Cover dell ISA

How about if I rework the #s and send the ISA to you so you can review the scope?

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**From:** Nassif, Julianne (DPH) [mailto:[Julianne.Nassif@state.ma.us](mailto:Julianne.Nassif@state.ma.us)]  
**Sent:** Tuesday, November 24, 2009 10:38 AM  
**To:** Connolly, Grace (DPH)  
**Subject:** RE: Cover dell ISA

oops, yes. can we be slightly vague about where they will be going? i.e., analyst training, as we might be able to bring someone in house to do a training session or send multiple people to a more advanced training that is closer.

Julie

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**From:** Connolly, Grace (DPH) [mailto:[Grace.Connolly@state.ma.us](mailto:Grace.Connolly@state.ma.us)]  
**Sent:** Tuesday, November 24, 2009 10:26 AM  
**To:** Nassif, Julianne (DPH)  
**Subject:** FW: Cover dell ISA

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**From:** Connolly, Grace (DPH)  
**Sent:** Monday, November 23, 2009 9:11 AM  
**To:** Nassif, Julianne (DPH)  
**Subject:** RE: Cover dell ISA

If you use 2 months of salary for OT, that leaves \$1,515 for something else since OT has a lesser fringe rate charge. Do you want to add this to travel for drug school?

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**From:** Nassif, Julianne (DPH) [<mailto:Julianne.Nassif@state.ma.us>]  
**Sent:** Friday, November 20, 2009 5:14 PM  
**To:** Connolly, Grace (DPH)  
**Subject:** Fw: Cover dell ISA

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**From:** McDonald, Pam <[Pam.Mcdonald@state.ma.us](mailto:Pam.Mcdonald@state.ma.us)>  
**To:** 'Nassif, Julianne (DPH)' <[Julianne.Nassif@state.ma.us](mailto:Julianne.Nassif@state.ma.us)>  
**Sent:** Fri Nov 20 16:48:17 2009  
**Subject:** RE: Coverdell ISA

Julie  
Yes overtime is allowable be sure to factor in your indirect and any other payroll charges. They must be listed on the budget page.

Pamela McDonald  
Grants Manager  
ph# 508-820-2145  
fx# 508-820-2165

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**From:** Nassif, Julianne (DPH) [<mailto:Julianne.Nassif@state.ma.us>]  
**Sent:** Friday, November 20, 2009 4:22 PM  
**To:** Burns, Nancy (POL); Mcdonald, Pam (POL); Cronin, John (POL)  
**Subject:** Coverdell ISA

Thank you forwarding the paperwork to initiate the ISA for the Coverdell funds. Since the ISA will be formalized a few months after the award date of the grant, we expect to have vacancy savings associated with the Chemist 1 position. I would like to designate that savings for overtime as this will be the best use of those funds in helping to reduce the sample backlog. Is that acceptable within the terms of the Coverdell agreement?

Thanks, Julie

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[julianne.nassif@state.ma.us](mailto:julianne.nassif@state.ma.us)